

Medical Emergency Response Plan Training

AKA MERP TRAINING

REVISED 9/22

MERP Purpose

1. To reduce the incidence of life threatening emergencies
2. To promote efficient responses to such emergencies

MERP Protocol

School Specific MERP Protocols are posted in:

- Every Classroom
- Gymnasium
- Cafeteria
- Faculty Room
- Locker Room
- Next to **every phone**

The Complete MERP is located

- In the school's main office
- The Nurse's office
- And the HS Athletic office

In the Event of an Emergency

Call 911-EMS if Necessary

During School Hours

Staff member on scene will:

- Call School Nurse to scene **immediately** using school specific communication protocols.
 - Walkie Talkie
 - Emergency Phone
- Call Main Office to notify Administrator.
- Call 911

During School Hours

Staff Member on scene will:

- Stay with injured person
- Initiate basic first aid

During School Hours

Staff Member on scene will:

- Adhere to Standard Precautions

“Standard Precautions are thorough hand-washing, gloving in the presence of body fluids, and proper disposal of contaminated wastes. Use of Standard Precautions removes the need to know which persons are infected with which germs in the school setting.”

During School Hours

Staff Member on scene will:

- If incident is serious, avoid moving the ill or injured person.
- Remove all but the individual needing assistance from the area
- **Do not leave Nurse unassisted**

During School Hours

Nurse on scene will:

- Report with emergency equipment
- Call 911 for ambulance if not already done
- Maintain safety until help arrives
- Adhere to standard precautions

During School Hours

Administrator on scene will:

- Direct staff/students to remain in assigned areas until further notice
 - “Shelter in Place”
- Assign staff member to report to the nurse’s office to maintain safety/order
- Supply escort to emergency/ambulance personnel

During School Hours

Administrator on scene will:

- Copy emergency card and send it with ambulance personnel
- Notify parent/guardian/family member using student/staff emergency card
- Notify superintendent or designee of the situation and the arrival of the ambulance

Do not discuss the situation with the public or release any information to the media. The superintendent or designee is responsible for all communication with the public and media.

Before and After School Hours

- Call 911
- Southwick EMS 569-0302
- Contact the school administrator and/or designee

If a medical emergency occurs
outside of school activities
your first action is to
call 911

What should schools do with the MERP Protocol?

- Practice the response sequence to a medical emergency at the beginning of each school year and periodically throughout the school year
- Evaluate and modify the plan as needed
- Update the plan in case of new construction or physical changes to the school campus
- Inform EMS of any changes to buildings or grounds that would impact the MERP

Where are the AED's in your school?

Southwick Regional School

1. Outside the auditorium
2. Outside the cafeteria
3. Across the hall from Rm. 419
in the science hallway

Powder Mill School

1. Across from the nurse's office
2. Outside the gym

Woodland School

1. Outside the nurse's office
2. Near the preschool recess door

This Presentation is brought to you by your District School Nurses

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